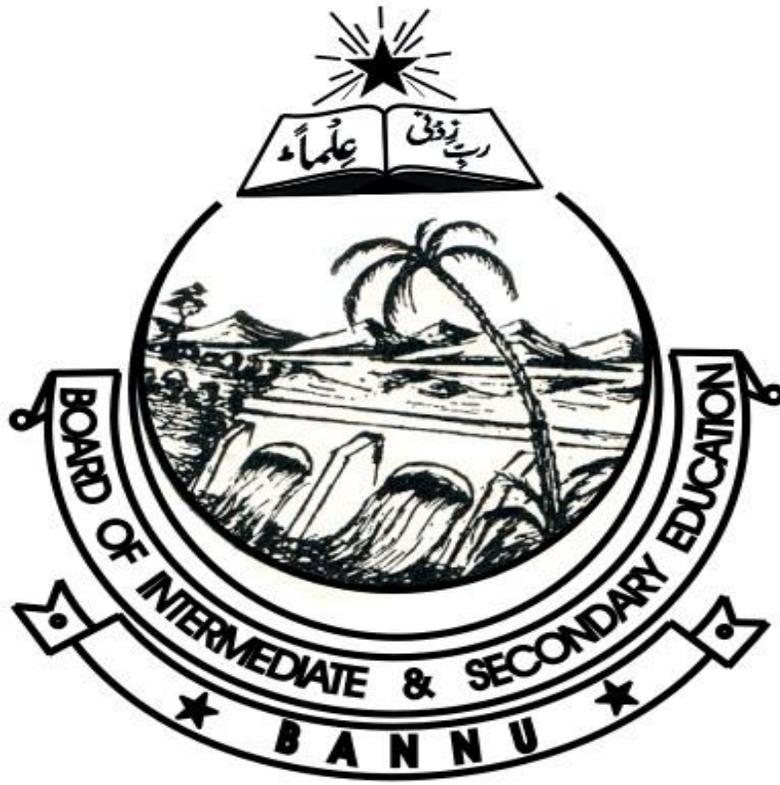


BOARD OF INTERMEDIATE & SECONDARY EDUCATION
BANNU



Financial Year 2025-26

BIDDING DOCUMENTS

FOR SUPPLY OF:

- 1. Stationery
- 2. Printing Items
- 3. Computer Items
- 4. Administrative Items

Address: Kohat Road Bannu Township Bannu
KPK, Pakistan Fax/Phone: # (0928)633170
(www.biseb.edu.pk)

1. INTRODUCTION.

The Board of Intermediate and Secondary, Bannu Khyber Pakhtunkhwa Established under ACT 1990, is an Autonomous body, of Ministry of Education. It is empowered with administrative and financial Authority to organize, regulate, developed and control Intermediate and Secondary Education, and conduct examination in the Institutions affiliated with it. The BISE, Bannu intends to purchase Stationery, computer items, Printing items, administration items, Riso equipment during the current financial year 2025-26.

2. AWARD OF CONTRACT.

i. Acceptance of Bid and Award Criteria.

The Bidder, whose bid is found to be must closely confirming to the evaluation criteria and having the lowest evaluated responsive bid. If not in conflict with any other law, rules, regulations or policy of the Govt. of Khyber Pakhtunkhwa, shall be awarded the contract, within the original or extended period bid validity.

ii. Procuring entity, right to vary quantities at the time of award.

The procuring entity reserves the right at the time of award of contract to increase or decrease, the quantity of goods originally specified in the schedule of requirements without any change in unit price or other terms and condition.

iii. Notification of award.

The notification of award shall constitute the formation of the contract between the procuring entity and the successful bidder.

3. DETAIL OF BID ITEMS.

- 1. Stationery ETC
- 2. Printing Items ETC
- 3. Computer Items ETC
- 4. Administrative Items ETC

4. RECEIPT AND OPENING OF BIDDS.

- i. The intending bidders shall apply through online Portal (E-PADs (WWW.Kp.eprocure.gov.pk System BISEB at (www.biseb.edu.pk) up to 11-12-2025 (11-00 AM) and will be opened on the same day at 11-30 AM in the office of the Secretary/Committee Room of BISE, Bannu in the presence of the bidders or their authorized representatives. However, the CDR in original along with intending bidder attested CNIC copy furnished to the office of the Secretary with in specified date & time.
- ii. The bid shall comprise of the single stage one envelop marked as Bid for supply of Stationery, Printing, computer items, etc. under single stage-one envelop bidding procedure of the Khyber Pakhtunkhwa Public Procurement of goods, works and services rules, 2014.
- iii. Companies/firms having sales tax Registration and valid tax numbers who are on active taxpayer list (ATL) of FBR are eligible for submission of tender.
- iv. No bidding documents will be issued on the day of the opening of bids.
- v. For any clarification or further information if deemed, the bidder may contact with purchase committee of this office.
- vi. Bids are open to all bidders, however for printing tender, the firm must have valid Government press declaration and minimum 3 years' experience in supplies of similar items to Govt;/Semi Govt;/private companies/department.

5. Rates.

- Bidders should quote their rates in Pak Rupees inclusive of Government Taxes earnest (Where applicable).
- Sales Tax may be shown separately.
- Rates would be valid for the current financial year 2025-26.
- No cutting/amendment in the rates will be accepted.

6. EARNEST MONEY.

Bid may also be accompanied by a call deposit of 2% of total bid value as earnest money in favor of the Secretary BISE, Bannu.

7. RIGHT RESERVED.

- i. The competent Authority reserves the right to accept/reject any or all the bids assigning due reason in accordance with rule-47 of KPPRA rules, 2014.
- ii. Besides cancellation of contract, money will be forfeited if the quality is not maintained according to the spirit of tender.
- iii. The competent Authority reserves the right to increase, decrease the quantity of all the items and also drop any of item.

8. DISQUALIFICATION.

Offers are liable to be rejected if there is any deviation found from any of the instructions as depicted in the bid documents i.e.

- i. Bid submitted without earnest money (Call deposit)
- ii. Offers received after specification date and time.
- iii. Offers received without income tax certificate duly endorsed with current NTN and copy of sale Tax Registration.

9. EVALUATION.

All the bids will be evaluated by a committee constituted by the Competent Authority. Criteria of evaluation will be assessed from bidder's experience, reputation, and compliance to specifications commitment and comprehensive statement of expenditure for current year based on quantities mentioned in bids documents.

10. PERFORMANCE GUARANTEE.

The successful bidder will have to deposit 08% (from firm/Company account) of the whole procurement as performance guarantee in the form of bank guarantee / CDR / pay order and will be retained till the expiry of warranty period of the supplied items.

11. SUPPLY.

- a. Supply will have to be made within (10) days after the issuance of supply order at BISE, Bannu. However emergent demands if any will be fulfilled within a day or next day positively.
- b. No extra charges will be paid for the transportation/dispatch of items supplied. Any other charges whatsoever incurred in the delivery of the items will be paid by the vendor.
- c. The earnest money shall be forfeited in case of the supplier fails to deliver the items within given time.
- d. All defective/substandard items will be replaced immediately at suppliers' risk and cost.
- e. If supplier fails to deliver the goods within the prescribed period, according to the specifications, quantities and other terms and conditions given in the Purchase Order/Contract agreement: - Recover from the supplier as stipulated in the relevant purchase order/contract agreement, as deemed appropriate of the total value of contract in case of failure to deliver as per agreed timelines, provided that the total penalty shall not be imposed beyond maximum of 10% of the total contract value. Purchase from any other source, at the risk and cost of the supplier, the goods not delivered or other goods of equivalent specifications, without canceling the Purchase Order/contract agreement; Cancel the Purchase Order/contract agreement at supplier's risk and cost. In such case, procuring entity reserves the right to take any action against supplier which it may deem

fit under the circumstances including the blacklisting of the supplier; or recover any consequential losses/damages incurred by procuring entity by withholding any or all amounts otherwise due to the supplier against this or any other Purchase Order/ Contract.

12. TERMS OF PAYMENT.

- a. The payment will be made in full through cross cheque after satisfactory delivery and inspection of items against invoices/demands.
- b. Income tax and all other taxes will be deducted as per existing rules/orders issued from time to time by the Govt. of Pakistan.

13. GENERAL INFORMATION TO BE PROVIDED.

- a. Company & proprietor name and address.
- b. Year of Establishment (experience).
- c. List of Departments/firms to whom supply of items have been made during the last financial year and current financial year, experienced firms will be encouraged.
- d. Contact Numbers i.e telephone or office/mobile of proprietor etc.
- e. Certificate of Income tax and, Sales Tax Registration.
- f. Certificate or undertaking/affidavit of not being black listed.
- g. The firms/vendors shall submit their quotations/bids through E-Pads.
- h. Local supplier will also be encouraged.
- i. After receiving work/supply order the supplier shall provide surety certificate on company letter head that items will be supplied of company/manufacture of which rate is quoted.
- j. Press declaration certificate for Printing items.
- k. For financial position of the bidders attested/verified Bank statement of Rs.30,000,000/- for the last three year.
- l. Copy of registration and renewal of Pakistan Engineering Council for the current year

(SECRETARY)
BISE,Bannu



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, BANNU

Kohat Road Township Bannu Ph: 0928-633170-71, website: www.biseb.edu.p

NOTICE INVITING TENDER/ADVERTISEMENT, 2025-26 **Through EPADS (E-pak Acquisition & Disposal System)**

The Board of Intermediate and Secondary Education Bannu invites bids through E-PADS for the following Items from manufactures, importers, authorized dealers and general order suppliers who are; Registered with relevant tax authorities (FBR, KPRA). Active on the Income Tax and Sales Tax Active Taxpayers List (ATL).

S.No.	Tender Description	Tender Type	Submission Date & Time	Opening Date & Time
1	Computer, Laptop, Toner , Printers, Rack server, machinery items etc	Single Stage, Single Envelop	11-12-2025 11:00AM	11-12-2025 11:30AM
2	Electric items	Single Stage, Single Envelop	11-12-2025 11:00AM	11-12-2025 11:30AM
3	Riso Ink F type	Single Stage, Single Envelop	11-12-2025 11:00AM	11-12-2025 11:30AM
4	Stationery Items	Single Stage, Single Envelop	11-12-2025 11:00AM	11-12-2025 11:30AM
5	Furniture	Single Stage, Single Envelop	11-12-2025 11:00AM	11-12-2025 11:30AM
6	Printing Items i.e Answer Books, Mini Answer Books DMCs etc	Single Stage, Single Envelop	11-12-2025 11:00AM	11-12-2025 11:30AM

Terms and Conditions:

Availability of Bidding Documents:

- The Bid Solicitation Documents (BSDs) can be downloaded from the **E-PADS Portal** (WWW.Kp.eprocure.gov.pk, after publication of this advertisement in newspapers and up to the **last date and time of bid submission**.
- The advertisement is also available on www.kppra.gov.pk and www.biseb.edu.pk. **Interested bidders must be registered with E-PADS** to participate.
- Bids shall be opened on the mention date (s) in the committee room of BISE, Bannu.

Submission of Bids:

Bidders must **carefully read the BSDs** and quote their rates accordingly. **All rates and required documents must be uploaded online** via the E-PADS system. **No. hard copies of rates or documents will be accepted**, except for the **original Bid security**, which must be submitted in a **sealed envelope** clearly mentioning the category /item for which the security is submitted, the bid Security must be in the form of **Call Deposit Receipt (CDR) or Bank guarantee**, issued in favor of Secretary BISE, Bannu.

Clarification:

For further clarification, bidders are advised to thoroughly study the BSDs which provide complete details and technical specifications for each category.

Note: The Board reserves the right to reject any or all bids in accordance with Rule-47 of KPPRA Rules, 2014.

Name of Firm _____

Address _____

NTN No. _____ GST Registration No. _____

Owner of Firm CNIC No./Copy (Attach) _____

CDR/Bank Draft No. _____ Name of Bank/Code _____

Amount _____ . Phone No. _____ Cell No. _____

Tax No/Professional Tax of firm (Attach copy) _____.

Note: The firm must be on active tax payer list of the FBR. The quantities mentioned against each item are approximate.

TENDER FORM for the year 2025-26.

Quotation for the following Stationery/Computer /Printing

and Administrative Items for the year 2025-26.

S.No	Name of Items/ Specification	Quantity	(Please Fill in the Form Correctly) Per Unit Rates Inclusive Taxes	
1.	Ball Point Piano Red/Blue/Black/Green(Packets)	2500 Pkts	Per Packet	
2.	D.O Paper 80gm Lagal size Imported (500 sheet in each Ream)	1000 Reams	Per Ream	
3.	Duplicating Paper (As per Sample)	5000 Reams	Per Ream	
4.	Gum/Glue Stick (Best Quality)	50 Nos	Per No	
5.	Jute Thread (Sutly) Kg (Best Quality)	100 Kg	Per Kg	
6.	Plactic Bega (Black) Large Size.Kg (As per Sampe)	2500 Kg	Per Kg	
7.	Photo Paper (digital) 20 in each (Best Quality)	30 Pkts	Per Packet	
8.	Plastic Sheets Transperant for Binding (100 sheets in each packet)	05 Pkts	Per Packet	
9.	Ruller Steel Best Quality	20 Nos	Per No	
10.	Staple Machine Small Size (MAX Japan HD-50/50R.(2 in 1)	50 Nos	Per No	
11.	Staple Pin Small Size (Packets)	800 Pkts	Per Packet	
12.	Sticky Pad (Different Colours) (Best Quality)	25 Nos	Per No	
13.	Sticker Blank 210X197mm A4 size.100 sheets in each (as per sample)	350 Pkts	Per Packet	
14.	Scissors Small/Large Size (Best Quality)	10 Nos	Per No	
15.	Thread Kg(Best Quality)	20 Kg	Per Kg	
16.	Tap (Kaghezi) Large Size (Best Quality)	500 Nos	Per No	
17.	Answer Books 24-Pages paper quality (Non absorbing) with proper page numbering, double side printing, 70 gsm flying white paper with two color printing 1st page light pink, with serial numbering, Bar code on each page, binding with needle and paste label of Khyber Pakhtunkhwa as per sample, packing: to be packed in plastic bags of 600 answer books having 03 packets of 200 answer books in each packet. (As per Sample)	1200000 Nos	Per No	

18.	Mini Answer Sheets 04 Pages 70 gsm flying white paper with two color printing 1st page light pink, with serial numbering(As per Sample)	100000 Nos	Per No	
19.	Attendance Chart for Students (As per Sample)	20000 Nos	Per No	
20.	DMC Card standard A-4 size Imported 100 gm (As per Sample)	200000 Nos	Per No	
21.	Envelops for DMCs.like question paper (As Per Specimen)	3000 Nos	Per No	
22.	Envelops for Question Papers (As per Sample)	25000 Nos	Per No	
23.	File Cover (Office Use) (As per Sample)	5000 Nos	Per No	
24.	Register TA/DA (As per Sample)	10 Nos	Per No	
25.	Sealing Sticker (As per Sample)	25000 Nos	Per No	
26.	Superintendent File (As per Sample)	2000 Nos	Per No	
27.	<p>Furniture Set office for OSM Room (Full Sets) Best Quality Computer Table and Clif Mesh high-back Chair</p> 	12 Nos	Updated	
28.	(15-59)Street Lights without Pool supply and erection 1"long strip light fitting comp. with cover of opalescent pewrspex in plan finish 10 watt	20 Nos	Per No	
29.	<p>DESKTOP COMPUTER Full Set Processor: Inter core i7, 13th generation or higher RAM: 8 GB or higher SSD: 512 GB or higher Graphic card: Built In 2 GB or higher LED Size: 21" or higher Mouse + Key board: Wired O.S: Genuine Windows 11 Professional or later Warranty: One year</p>	08 Nos	Per No	
30.	KVM Switch 17" LED display, 8-port USB switcher to manage 8 servers. VGA interface, 1U rack mount. xL1708	01 No	Per No	
31.	Key Board (HP/Dell)	10 Nos	Per No	
32.	<p>LapTop Processor Intel® Core™ i9-12900H (5.0 GHz with Intel® Turbo BoostTechnology(2g), 24 MB L3 cache, 14 cores, 20 threads) GraphicsNVIDIA® GeForce RTX™ 3070 Ti Laptop GPU (8 GB GDDR6 dedicated) with DLSS, Tracing, and Max-Q technologies.Includes the following NVIDIA Max-Q technology: • Dynamic Boost• Battery Boost •Rapid Core Scaling•CPU Optimizer•Resizable BAR•Optimal Playable Settings Memory 16 GB DDR6-4800 MHz RAM (2 x 16 GB) Memory Slots 2.Storage 1 TB PCIe® Gen4 NVMe™ TLC M.2 SSD Operating System Windows 11 Pro Includes the following NVIDIA Max-Q technology: • 11 Pro Display 40.9 cm (16.1") diagonal display with IPS, micro-edge and anti-glare With Low Blue Light options With 100% sRGB options300 nits brightness ms response time4 depending on panel option QHD (2560 x 1440) resolution 165 Hz refresh rate Color Options Ceramic White Wireless Connectivity Intel® Wi-Fi 6E3 AX411 (2x2) and Bluetooth® 5.2 combo (Supporting Gigabit data rate) MU-MIMO supported Digital Media Multi-format SD media card reader Sound Audio by Bang & Olufsen with dual speakersIntegrated Keyboard Up to Full-size, per key RGB backlit, shadow black keyboard and 26-Key Rollover Anti-Ghosting Key technology HP Imagepad with multi-touch gesture support External I/O Ports Rear 1 SuperSpeed USB Type-A 5Gbps signaling rate (HP Sleep and Charge)5 2 SuperSpeed USB Type-A 5Gbps signaling rate5 HDMI 2.1 Additional ports below may vary: 2 Thunderbolt™ 4 with USB4™ Type-C® 40Gbps signaling rate (USB Power Delivery, DisplayPort™</p>	02 Nos	Per No	

	1.4, HP Sleep and Charge5 2 SuperSpeed USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, HP Sleep and Charge) 5			
33.	Mouse (HP best Quality)	16 Nos	Per No	
34.	Network Switch (Managed) with 2 SFP Slots • 8-Port Gigabit L2 Managed Switch • IP-MAC-Port-VID Binding, ACL, Port Security, DoS Defend, Storm control, DHCP Snooping, 802.1X Authentication and Radius provide you robust security strategies • L2/L3/L4 QoS and IGMP snooping optimize voice and video application • WEB/CLI managed modes, SNMP, RMON bring abundant management features • Standard OEM Warranty	01 No	Per No	
35.	Network Switch (Un-Managed) Desktop/Rackmount • 24-Port Gigabit Switch • Innovative energy-efficient technology saves power consumption • Supports MAC address self-learning, Auto MDI/MDIX and Auto negotiation, Plug & play design • Standard OEM Warranty	01 No	Per No	
36.	NAS (Network Access Storage Server) • 16 TB Storage Capacity • 4 x 4TB 2.5" SSD • 4GB of Onboard DDR3L RAM • 2 x Gigabit Ethernet Ports • 3 x USB 3.0 Ports • RAID 0, 1, 5, 10, and JBOD • Complete Package, Standard OEM Warranty	01 No	Per No	
37.	Printer (HP laser jet Pro MFP M428fdn or equivalent)	03 Nos	Per No	
38.	Riso Ink F Type	25 Nos	Per No	
39.	Rack Server • (Two/Dual Processors) Intel Xeon Gold 6548N 2.8G, 32C/64T, • 20GT/s, 60M Cache, Turbo, HT (250W) DDR5-5200 • Heatsink for 2 CPU configuration (CPU greater than 165W) • Dual, Hot-Plug, Fully Redundant Power Supply (1+1), 1400W, Mixed Mode • Performance Optimized • 5600MT/s RDIMMs • 128 GB RDIMM, 5600MT/s, Dual Rank • Performance BIOS Setting • RAID card controller • 05 x 3.84 TB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD • High Performance Fan • Broadcom 5720 Quad Port 1GbE BASE-T Adapter, OCP NIC 3.0 • BOSS-N1 controller card + with 1 M.2 960GB (RAID 0) • 03 Years OEM warranty • MAL letter is mandatory and must be verify from Principal	01 No	Per No	
40.	Server Racks Branded • Rack Units (Size U): 42 • Usable Depth (Inches): 36.00 • Door Style: Glass / Vented • Thread Type: Cage Nut • Includes: Casters, Levellers • Rails Adjustable: Yes • Locking Side Panels: Yes • Color: Black (Powder Coat) • 08 ports PDU	01 No	Per No	
41.	SSD SanDisk 2tb Extreme SSD Internal	10 Nos	Per No	
42.	SCANNER ADF U-TURN & STRAIGHT PAPER PATH SCANNER 120 ppm (Simplex)/240 ipm (Duplex), @300 dpi color, Grayscale, Black & White. A3 Size * 95,000 or better Daily Duty Cycle * Connectivity: Hi speed USB connectivity 3.1 or above & Ethernet or better * Compatible with Windows 10/windows 11 (64bit) * Intelligent Detection, Text Enhancement, Auto Page Size Detection, Border Removal, Text Orientation Recognition, Punch 1-lole Removal. * Optional Flatbed A3 which can work with ADF seamlessly in case of up gradation * 2 each Exchange (replacement) roller kits * 1 years' local & 3 years after sale services	04 Nos	Per No	

43.	Toner 5508P Toshiba	07 Nos	Per No		
44.	Toner (HP LaserJet M428) (59-A)	08 Nos	Per No		
45.	Toner (HP LaserJet 26-A)	06 Nos	Per No		
46.	Toner (HP LaserJet 55-A)	03 Nos	Per No		
47.	Toner Toshiba 9029-A	15 Nos	Per No		
48.	Toner LaserJet Pro MFP M428 Fdw (76-A)	10 Nos	Per No		
49.	Toner LaserJet MFP M440dn (335-A)	03 Nos	Per No		
50.	UPS System for Server 06 KVA online UPS imported, 15 mins backup on 50% load for servers APC Easy or equivalent with network card and with external battery pack, Waveform type - Sine wave, Topology - Double conversion online, Battery type, Lead-acid battery, Control panel - Multifunction LCD status and control console	01 No	Per No		
51.	USB (Kingston 32GB)	10 Nos	Per No		
52.	Archer BE400 BE6500 Dual-Band Wi-Fi 7 Router or equivalent	03 Nos	Per No		
53.	PRINTER LASERJET HEAVY DUTY A-3 SIZE PRINT SPEED - 40 ppm or above FIRST PAGE OUT As fast as 10.5 sec RESOLUTION (BLACK) Up to 1200 x 1200 dpi MONTHLY DUTY CYCLE Up to 200,000 pages[2] RECOMMENDED MONTHLY PAGE VOLUME 5000 to 20,000[3] PRINT TECHNOLOGY Laser PAPER TRAYS, STANDARD 3 MEMORY, STANDARD 512 MB MEMORY, MAXIMUM 1 GB HARD DISK Standard, 8 GB Solid State Drive (SSD) PAPER HANDLING INPUT, STANDARD 100-sheet multipurpose tray, 2 x 250-sheet input trays PAPER HANDLING OUTPUT, STANDARD 250-sheet output bin DUPLEX PRINTING Automatic (standard) MEDIA SIZES SUPPORTED Tray 1: Letter, legal, executive, 8.5 x 13 in, 11 x 17 in; Tray 2: Letter, legal, executive, 8.5 x 13 in; Tray 3: letter, legal, executive, 8.5 x 13 in, 11 x 17 in MEDIA SIZES SUPPORTED Tray 1, 2: A3; A4; A5; B4 (JIS); B5 (JIS); Tray 3: A3; A4; A5; B4 (JIS); B5 (JIS) MEDIA SIZES, CUSTOM Tray 1: 3 x 5 to 12.3 x 18.5 in; Tray 2: 5.8 x 8.3 to 11.7 to 14.3 in; Tray 3: 5.8 x 8.3 to 11.7 to 17 in MEDIA TYPES Paper (color, letterhead, light, plain, preprinted, prepunched, recycled, rough, tough paper), bond, cardstock, envelope, labels, transparency	02 Nos	New Item Added		
54.	Digital Printing Answer Books of different pages	Paper Type A4 size 80 GSM, Imported (Double/Smart Copy/Paper One/IK/Navigator/Equivalent), Laser/Precision cutting	Option-A Single Color	Option-B Two Color	Digital variable printing automated stapled (in line binding), encrypted variable bar code/QR code and serial number on each page. Series of serial number and QR/Bar code shall be provided by BISE Bannu
	Packing	To be packed in Cartons with great care such that corners are not folded			
	Sample	Sample shall be provided by BISE Bannu			
	Bidder shall provide per paper rate (with printing on both sides) for option-A and option-B separately as given in price schedule				

Call deposit of 02% as deposited with tender form on the name of the Secretary BISE, Bannu, also clearly mention Tender documents on the Envelop.

Bids are open who have valid Govt. Press declaration for minimum 03 years' experience in supplies of similar items to Govt. Semi Govt, Private Companies and departments.